



Rural Municipality of Ellice - Archie

EMPLOYMENT OPPORTUNITY

Grader Operator/Public Works

The R.M. of Ellice - Archie is receiving applications for a Full-time Public Works position to be based out of the McAuley area.

Duties and responsibilities include (but not limited to):

- Operate motor grader and other equipment as necessary
- Grading, road building & repair, snow plowing
- Assist in repairs of culverts & drainage projects
- Assist in maintenance jobs as required (i.e. fencing, signage, tree cutting, etc)
- Perform routine maintenance and make repairs on equipment. Ensure that the equipment is in good operating condition and meets all safety regulations for operations
- Maintain all records of maintenance and operation of equipment as required by Council
- Maintain daily time sheets and safety checks.
- Clean and maintain the municipal shop and yard to a reasonable standard

Qualifications and Skills include:

- Grade 12 diploma
- Valid Class 5 license is required
- Experience in operating a motor grader equipment
- Knowledge in maintaining and servicing equipment
- Valid certificates in First Aid, CPR, WHIMIS and TDG are assets
- Effective communication skills, both oral and written
- Ability to work with minimal supervision
- Must be willing to take direction from Supervisors
- Team player
- Desire to perform varied tasks and eagerness to learn

The R.M. of Ellice - Archie offers a competitive wage based upon applicant's experience and qualifications. The RM of Ellice – Archie also offers a competitive benefits package.

We appreciate your interest in this position, however only those chosen for an interview will be contacted.

Interested applicants should forward resume and three references before September 28th at 12:00 noon to the following:

R.M. of Ellice - Archie Public Works Position

Attention: Trisha Huberdeau, C.A.O.

Box 67 McAuley, MB, R0M 1H0

Phone: 204.722.2053 / Fax: 204.722.2027

Email: mcauley@rmofellicearchie.ca